

CITY OF GREENBELT
RECOGNITION GROUP APPLICATION

FOR USE BY GROUPS SEEKING NEW OR RENEWED RECOGNITION GROUP STATUS

To download this application: visit www.greenbeltmd.gov

**First time applications accepted at any time.
Applications for renewal of status
for the City's fiscal year 2009 due February 28, 2008.**

**Complete this form (both pages) and return it to the City Manager at 25 Crescent Road,
Greenbelt, MD 20770 or care of abelton@greenbeltmd.gov**

For assistance: Contact the Greenbelt Recreation Department business office,
located in the Youth Center at 301.397.2200.

Instructions

- A. **Review the Policy and Information Guide for Recognition and Contribution Groups.** This guide contains important information about Recognition Group privileges, restrictions, eligibility and application procedures. **All Recognition Groups must comply with the terms of this publication.**
- B. This application must be completed in its entirety. You may enter "NA" for any individual line item which is not applicable to your organization.
- C. Whenever possible, please complete this application electronically. Otherwise, please print legibly.
- D. Forward your completed application to the City Manager at the street address or e-mail address given at the top of this form.

1. **Name of organization:** _____ **Year of founding:** _____

Please check one: _____ **new application** _____ **application for renewal of status**

2. **Contact person:** Name _____ Position _____
Telephone _____ E-mail _____

3. **Organization's mailing address** (not a City of Greenbelt facility):

4. **Purpose of organization:**

5. **Description of group's activities:** Please list here or attach a schedule of activities sponsored by the group during the current fiscal year (July 1, 2007 – June 30, 2008). Be sure to indicate which activities took place in Greenbelt.

6. **Membership.** Include projections and estimates as needed.

Number of members:

July 2006-June 2007 _____ July 2007-June 2008 _____ July 2008-June 2009 _____

% Greenbelt Residents: _____ * % Non-Residents: _____

% ages 12 and under _____ % 13-17 yrs. _____ % 18-59 yrs. _____ % 60+ yrs. _____

*** If less than 2/3, please explain the organization's benefit to Greenbelt residents:**

7. **Non-member participation.** Total number of *additional* persons benefiting from the organization's programs as participants and spectators:

Number of persons:

July 2006-June 2007 _____ July 2007-June 2008 _____ July 2008-June 2009 _____

% Greenbelt Residents: _____ % Non-Residents: _____

% ages 12 and under _____ % 13-17 yrs. _____ % 18-59 yrs. _____ % 60+ yrs. _____

8. **Request for support.** Please describe the in-kind services which you anticipate requesting from the City of Greenbelt during the coming fiscal year. *Note: approval of an applicant for Recognition Group status does not imply that all requests can be granted. Requests from the organization will be addressed on a case by case basis as they arise in accordance with applicable City policies and procedures.*

9. **Signature.**

I, the undersigned, certify that the information contained in this application is true, complete, and accurate. I have been authorized to submit this application to the City of Greenbelt by the governing body of the applicant organization. **By signing this application, I certify that the organization's leaders have read the Policy and Information Guide for Recognition and Contribution Groups and have agreed to abide by the requirements stated therein.**

Signature _____ Date _____

Printed Name _____ Position _____